

INCOME CERTIFICATION FORM
FOR DIRECT BENEFIT TO LMI HOUSEHOLDS

The following information is necessary to establish your household's eligibility for assistance under our community's Community Development Block Grant (CDBG) project. The CDBG program is a federal program intended to assist "low and moderate income" households. Your response will be kept confidential and will not be available to the general public.

Included in the **federal definition of "annual income"** are **all payments from all sources received by the family head (even if temporarily absent) and each additional member of the family household who is not a minor (a minor is defined as a person under age 18).** Income includes:

1. The gross amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees, tips and bonuses;
2. The net income from operation of a business or profession or from rental or real or personal property (this includes gross receipts, minus operating expenses, received from the operation of an unincorporated farm or ranch);
3. Interest and dividends;
4. The full amount of periodic payments received from social security, annuities, insurance policies, retirement funds, pensions, disability or death benefits and other similar types of periodic receipts;
5. Payments in lieu of earnings, such as unemployment and disability compensation, worker's compensation and severance pay;
6. Public assistance;
7. Periodic and determinable allowances, such as alimony and child support payments, and regular contributions or gifts received from persons not residing in the dwelling; and
8. All regular pay, special pay and allowances of a member of the armed forces (whether or not living in the dwelling) who is head of the family or spouse.
9. Any 401K, SEP or other Retirement Accounts owned.

INSTRUCTIONS: In **Table A** below, for the column for your family's size, was the combined unadjusted gross income for the year **2018** for all **adult members** of your household, **ABOVE** or **BELOW** the income listed in **Table A**?

EXAMPLE: If there are **four persons** currently residing in your household and the total gross income of the **adult members** was \$35,000, you would check "**BELOW A**" under Table A, and "**ABOVE B**" under Table B.

Table A

Family Size	1	2	3	4	5	6	7	8
Family Income	\$37,350	\$42,700	\$48,050	\$53,350	\$57,650	\$61,900	\$66,200	\$70,450

ABOVE ____
BELOW ____

(Place an "X" beside the word that applies.)

INSTRUCTIONS: In Table B below, if your income was **BELOW** the income for your household size in Table A, was your combined gross income for all adult members of the household for the year 2018, **ABOVE** or **BELOW** the income listed for your household size in Table B?

Table B

Family Size	1	2	3	4	5	6	7	8
Family Income	\$23,350	\$26,700	\$30,050	\$33,350	\$36,050	\$38,700	\$41,400	\$44,050

ABOVE ____
BELOW ____

(Place an "X" beside the word that applies.)

EXAMPLE: If there are four persons currently residing in your household and the total gross income of the adult members was \$35,000, you would check "**BELOW A**" under Table A, and "**ABOVE B**" under Table B.

CERTIFICATION

I certify that, after reviewing the CDBG definition of "annual income", the statement above is correct and complete to the best of my knowledge and belief. I agree to provide income verification if requested by local officials. **NOTE:** Anyone who knowingly provides false or incomplete income information may be subject to penalties for fraud under federal law.

Applicant's Name (printed)

If Applicable: Renter's Name (printed)

Applicant's Signature

Renter's Signature

Address

Renters Address

Date

Date